



# INTERNATIONAL STUDENT

## > APPOINTMENT OF AGENT / CHANGE OF AGENT NOTIFICATION FORM

### STUDENT DETAILS

Please print your name as it appears in your passport. All fields requiring date/s to be filled in DD/MM/YY format unless specified.

File reference number: ..... Title (Mrs, Miss, Ms, Mr etc): ..... Date of birth: .....  
Family name: ..... Given name(s): .....  
Number + Street: .....  
Suburb: ..... Postcode/Zip code: .....  
Telephone: ..... Mobile: ..... Email: .....

### CURRENT AGENT DETAILS

Agent name: .....  
Agent address: .....  
Telephone: ..... Email: .....  
Please explain the reason why you wish to change your agent:  
.....  
.....

### NEW AGENT DETAILS

Please note it is the student's responsibility to advise their current agent of their request to change to a new agent before submitting this form. If you have already paid your fees and received a Confirmation of Enrolment (CoE), no commission will be paid to the new agent.

Agent name: .....  
Agent address: .....  
Telephone: ..... Email: .....

#### Over 18 student

Student signature: ..... Date: .....

#### Under 18 student only

Parent/Guardian signature: ..... Date: .....

Agent signature: ..... Date: .....

AGENT'S STAMP (in English including address, phone)	
Counsellor's name:	
Email address:	

### OFFICE USE ONLY

Student notified by email