

Refund Policy



CANNING
COLLEGE

CPC: 00463B

1. Conditions for applying for a refund

The following refunds apply:

- a) Student is denied a visa by the Australian Government. No written agreement applies: refund of all course fees less an administration fee of up to A\$300.
- b) Student withdraws or transfers more than 10 weeks before the program commences. Refund of all course fees paid less an administration fee of up to 10% or \$1000.00, whichever is the lesser).
- c) Student withdraws or has enrolment arrangements cancelled due to not meeting English language requirements after undertaking linked ELICOS studies, refund of all course fees paid less an administration fee of up to 10% or \$1000.00, whichever is the lesser).
- d) Student loses Good Standing status due to failure to comply with attendance, behaviour or subject work requirements (including meeting assignment deadlines, sitting for scheduled tests and examinations); all course fees for the current semester are forfeited and standard refund policy conditions are applied, to any subsequent semesters, from the date of termination.
- e) Where a student has paid a deposit for a packaged principal course at Canning and withdraws after completing the preliminary course and prior to commencement of the principal course, the deposit will be refunded less an administration fee of up to 10% or \$1000.00, whichever is the lesser
- f) Student withdraws or transfers:

Program duration less than 10 weeks		Refund Due
Student with a visa withdraws.	More than 4 weeks and up to 10 weeks before program starts.	70% of program fee.
Student with a visa withdraws.	4 weeks or less before and after Program commences.	No refund of program fee.
Program duration greater than 10 weeks		
Student with a visa withdraws.	More than 4 weeks and up to 10 weeks before program commences.	70% of a semester's fee.
Student with a visa withdraws.	4 weeks or less before program commences.	40% of a semester's fee less \$1000 or 10% of course fee, whichever is the lesser, administration fee.
Student with a visa withdraws.	After program commences and during first 4 weeks.	30% of a semester's fee less \$1000 or 10% of course fee, whichever is the lesser, administration fee.
	After the fourth week.	No refund.

- g) This agreement (policy) does not remove the right of the student or college to take further action under Australia's consumer protection laws or general legal processes.
- h) Any refund will be issued within seven days of the student submitting all clearance documents.
- i) Applications for refunds must be in writing and addressed to the Manager – International Office.
- j) If the nominated course is unable to be provided by the College, then, fees paid will be refunded in full or alternative comparable placements arranged.

I have read and accept the conditions of the refund policy.

Student's Name: _____

Student's Signature: _____

Date: _____