



APPOINTMENT OF AGENT / CHANGE OF AGENT NOTIFICATION FORM

STUDENT DETAILS

Please print your name as it appears in your passport. All fields requiring date/s to be filled in DD/MM/YY format unless specified.

File reference number: Title (Mrs, Miss, Ms, Mr etc): Date of birth:

Family name: Given name(s):

Number + Street:

Suburb: Country: Postcode/Zip code:

Telephone: Mobile: Email:

CURRENT AGENT DETAILS

Agent name:

Agent address:

Telephone: Email:

Please explain the reason why you wish to change your agent:

NEW AGENT DETAILS

Please note it is the student's responsibility to advise their current agent of their request to change to a new agent before submitting this form. If you have already paid your fees and received a Confirmation of Enrolment (CoE), no commission will be paid to the new agent.

Agent name:

Agent address:

Telephone: Email:

Over 18 students
Student signature: Date:

Under 18 students only
Parent/Guardian signature: Date:

Agent signature: Date:

AGENT'S STAMP (in English including address, phone)	
Counsellor's name:	<input type="text"/>
Email address:	<input type="text"/>

OFFICE USE ONLY

Student notified by email